

**From:** MSB  
**Sent:** Thursday, December 19, 2013 12:29 PM  
**To:** Massachusetts Districts  
**Subject:** MA - January 5th Rosters



MSB MA Community Email | December 19, 2013

MSB needs you to run the following student rosters as of January 5, 2014 in order for us to complete Q3 AAC billing and in preparation for the FY 2014 end of year cost reconciliation.

Each of these lists should include the students' first names, last names, dates of birth and gender. Each list should include those students who are enrolled in the LEA and those attending out of district schools when the LEA is financially responsible for the student except for regional schools and charter schools. If a student is attending a charter or regional school, only the charter or regional school is eligible to include that student in their Medicaid ratios and the public school district should not include any such student in their count.

Please provide the following lists via email to Sharon Gravel in MSExcel format:

1. A roster to include all special education students enrolled in the district as of January 5, 2014.
2. A roster to include the entire student body enrolled in the district as of January 5, 2014.
3. A roster to include all special education students who receive at least one service\* that is a Medicaid Covered Service in their IEP, or an indicator on the roster you include per #1 above.
4. A roster (or indicator with the roster in #3) to include the students from #3 for which the district is seeking reimbursement from the School-Based Medicaid program. Seeking reimbursement\*\* means that the district has the consent of the parent as of January 5, 2014 in order to submit claims to MassHealth.

\*Medicaid-billable services include PT, OT, Speech, Audiology, Nursing, Personal Care, Psychological, and Counseling

\*\*The educational/health-related records of all Medicaid students included in these statistics are subject to audit. School-Based Medicaid Providers must therefore exclude from these statistics any Medicaid recipients for whom they do not seek

reimbursement.

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